

APPROVED

FORT ERIE PUBLIC LIBRARY
REGULAR BOARD MEETING
CENTENNIAL BRANCH BOARDROOM
MINUTES
February 16, 2016

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Ken Burden	Patrick Baichoo
Larry Graber	Mary Hesser
Susan Jovanovic	George McDermott
Gerard McCutcheon	
Terry Moore	
Barbara Ruegg	
STAFF PRESENT	GUESTS PRESENTS
Craig Shufelt, CEO	
DELEGATES PRESENT	
AUDIENCE – NUMBER OF PEOPLE IN ATTENDANCE	
0	

The meeting was brought to order by the Chair at approximately 5:33 p.m.

1. APPROVAL OF AGENDA

1.1 Approval of Agenda

16-016 Moved by: Terry Moore
Seconded by: Gerard McCutcheon

That the Agenda of the February 16, 2016 Regular Board Meeting be approved as amended to add a new business item, 8.1.

Carried

2. DECLARATION OF CONFLICT OF INTEREST

None.

3. DELEGATIONS

None.

4. CONSENT AGENDA

- 4.1 Approval of Minutes: Regular Board Meeting, January 19, 2016**
- 4.2 Report # FIN-16-002: Confirmation of Accounts**
- 4.3 Report # CEO-16-007: Circulation for January**
- 4.4 Report # CEO-16-008: Friends of the Library Minutes**

16-017 Moved by: Barbara Ruegg
Seconded by: Terry Moore

That Consent Agenda Items 4.1, 4.2, 4.3, and 4.4, of the February 16, 2016 Regular Board Meeting be approved as presented.

Carried

5. BUSINESS ARISING FROM PREVIOUS MEETING

None.

6. FINANCIAL REPORTS

Larry Graber informed the Board that Town Council had not approved the library's request for a 2%, or \$28,982, increase for the 2016 Operating budget. In order to account for this projected revenue shortfall, the Board felt that a transfer should be made from the Capital Reserve Fund to be reflected on the library's financial statements.

16-018 Moved by: Ken Burden
Seconded by: Gerard McCutcheon

That a transfer be made from the Capital Reserve Fund to the Operations Fund in the amount of \$28,982.00.

Carried

7. ACTIVITY REPORT

7.1 Library Activity Report # CEOACT: 16-002

16-019 Moved by: Susan Jovanovic
 Seconded by: Terry Moore

That the Library Activity Report # CEOACT: 16-002 February 16, 2016, be accepted.

Carried

A copy of Report #CEOACT: 16-002 was circulated to Board members for information. There was no business arising from the report.

8. NEW BUSINESS

8.1 Evergreen Consortium Reciprocal Borrowing Agreement

16-020 Moved by: Barbara Ruegg
 Seconded by: Susan Jovanovic

That the Fort Erie Public Library Board approves establishing in-person reciprocal borrowing between member libraries of the Niagara Evergreen Consortium, beginning May 1st, 2016.

Carried

The CEO circulated a document outlining plans to allow in-person borrowing for patrons belonging to any of the Evergreen Consortium libraries, beginning May 1st, 2016. Patrons visiting another Evergreen library will be able to borrow materials using their respective library cards. After a six-month trial period, the agreement will be examined and discussion will be held to possibly expand the service to include delivery to the patron's home library.

9. POLICY & BY-LAWS

None.

10. ENQUIRIES BY MEMBERS

None.

11. MEETINGS

- | | | |
|------|------------------------------|---|
| 11.1 | Strategic Planning Session | Saturday, February 20, 2016
8:30 a.m. Centennial Boardroom |
| 11.2 | Regular Meeting of the Board | Tuesday, March 16, 2016
5:30 p.m. Centennial Boardroom |

12. CLOSED SESSION

None.

13. ADJOURNMENT

On a motion from Barbara Ruegg, the meeting was adjourned at approximately 6:02 p.m.

The undersigned have reviewed the unapproved Minutes of the February 16, 2016, Regular Board Meeting in preparation for distribution to the Municipal Council of the Town of Fort Erie.

Larry Graber, Chair

Craig Shufelt, CEO