

APPROVED

FORT ERIE PUBLIC LIBRARY
REGULAR BOARD MEETING
CENTENNIAL BRANCH BOARDROOM
MINUTES
October 15, 2019

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Darlene Clavel	Patrick Baichoo
Larry Graber	Ken Burden
Jerry McCutcheon	Cynthia Lacroix
Terry Moore	Nick Dubanow
Barb Ruegg	
STAFF PRESENT	GUESTS PRESENTS
Craig Shufelt, CEO	
Maria Brigantino, Business Administrator	
DELEGATES PRESENT	
0	
AUDIENCE – NUMBER OF PEOPLE IN ATTENDANCE	
0	

The meeting was brought to order by the Chair at approximately 5:30 p.m.

1. APPROVAL OF AGENDA

1.1 Approval of Agenda

19-039 Moved by: Larry Graber
Seconded by: Barb Ruegg

That the Agenda of the October 15, 2019 Regular Board Meeting be approved as presented.

Carried

2. DECLARATION OF CONFLICT OF INTEREST

None.

3. DELEGATIONS

None.

4. CONSENT AGENDA

- 4.1 Approval of Minutes: Regular Board Meeting, September 17, 2019
- 4.2 Report # FIN-19-010: Confirmation of Accounts
- 4.3 Report # CEO-19-024: Circulation for September 2019
- 4.4 Report # CEO-19-025: Goals and Objectives
- 4.5 Report # CEO-19-026: Friends of the Library Minutes

19-040 Moved by: Larry Graber
Seconded by: Terry Moore

That Consent Agenda Items 4.1, 4.2, 4.3, 4.4 and 4.5 of the October 15, 2019 Regular Board Meeting be approved as presented.

Carried

5. BUSINESS ARISING FROM PREVIOUS MEETING

- 5.1 Library Board Evaluation: Report # CEO-19-027

Over the past few months, a number of sample Board Performance Self-Assessment Questionnaires were circulated and discussed by the Library Board as an alternative to the present evaluation tool used by the Board. At the October meeting the Library Board members agreed that their preference is to deal with issues as they arise and to discontinue the use of questionnaires.

6. ACTIVITY REPORT

6.1 Library Activity Report # CEOACT-19-009

19-041 Moved by: Darlene Clavel
Seconded by: Terry Moore

That the Fort Erie Public Library Board adopts the Library Activity Report # CEOACT-19-009, October 15, 2019.

Carried

A copy of Report #CEOACT-19-009 was circulated to Board members for information. There was no business arising from the report.

7. NEW BUSINESS

None.

8. POLICY AND BY-LAWS

None.

9. ENQUIRIES BY MEMBERS

Barb Ruegg indicated that the Town has painted one handicap spot in front of the Stevensville Library, however there are signs that indicate there are to be two spots. The CEO will follow up with the Town regarding this.

10. MEETINGS

10.1 Regular Meeting of the Board Tuesday, November 19, 2019
5:30 p.m. Centennial Boardroom

11. CLOSED SESSION

None.

12. ADJOURNMENT

As there was no further business, the Chair of the Board declared the meeting adjourned at approximately 6:01 p.m.

The undersigned have reviewed the unapproved Minutes of the October 15, 2019, Regular Board Meeting in preparation for distribution to the Municipal Council of the Town of Fort Erie.

Jerry McCutcheon, Chair

Craig Shufelt, CEO