

**FORT ERIE PUBLIC LIBRARY  
 REGULAR BOARD MEETING  
 CENTENNIAL BRANCH BOARDROOM  
 MINUTES  
 January 18, 2022**

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Ken Burden	Nick Dubanow
Darlene Clavel	
Larry Graber	
Gerard McCutcheon	
Terry Moore	
Barb Ruegg	
STAFF PRESENT	GUESTS PRESENTS
Craig Shufelt, CEO	
DELEGATES PRESENT	
AUDIENCE – NUMBER OF PEOPLE IN ATTENDANCE	
0	

The meeting was brought to order by the Chair at approximately 4:08 p.m. The Chair acknowledged that the land on which we gather is the traditional territory of the Haudenosaunee and Anishnaabe. This territory is covered by the Upper Canada Treaties and is within the lands protected by the “Dish With One Spoon” wampum agreement. This gathering place is home to many First Nations, Metis and Inuit peoples who continue to live here. This acknowledgement reminds us that our great standard of living is directly related to the resources and friendship of Indigenous people.

**1. APPROVAL OF AGENDA**

**1.1 Approval of Agenda**

22-001            Moved by:    Terry Moore  
                       Seconded by: Ken Burden

That the Agenda of the January 18, 2022 Regular Board Meeting be approved as presented.

Carried

**2. DECLARATION OF CONFLICT OF INTEREST**

None.

**3. DELEGATIONS**

None.

**4. CONSENT AGENDA**

- 4.1 Approval of Minutes: Regular Board Meeting, December 21, 2021**
- 4.2 Report # FIN-22-001: Confirmation of Accounts**
- 4.3 Report # CEO-22-001: Circulation for December 2021**
- 4.4 Friends of the Library Minutes: December 2021**

22-002 Moved by: Larry Graber  
Seconded by: Terry Moore

That Consent Agenda Items 4.1, 4.2, 4.3 and 4.4 of the January 18, 2022 Regular Board Meeting be approved as recommended.

Carried

**5. BUSINESS ARISING FROM PREVIOUS MEETING**

None.

**6. ACTIVITY REPORT**

**7.1 Library Activity Report # CEOACT: 22-001**

22-001 Moved by: Barb Ruegg  
Seconded by: Darlene Clavel

That the Fort Erie Public Library Board adopts the Library Activity Report # CEOACT: 22-001, January 18, 2022.

Carried

A copy of Report # CEOACT: 22-001 was circulated to Board members for information. There was no business arising from the report.

**7. NEW BUSINESS**

None.

**8. POLICY AND BY-LAWS**

None.

**9. ENQUIRIES BY MEMBERS**

Barb Ruegg raised the idea of the Centennial branch utilizing a couple of existing parking spaces as charging stations for electric cars. The CEO informed her that the issue has been discussed internally and that he would investigate with the Town whether this is a project that we can pursue.

Gerard McCutcheon asked the Board whether they would like to continue with the current 4 p.m. start time or revert to the previous 5:30 start time for meetings. Informal discussion was held, with the decision being made to continue with the 4 p.m. start time until further notice.

Terry Moore informed the Board that one of the recent discussions among the OLS (Ontario Library Services) Trustees group had been about board legacy documents. He asked whether the Board would be interested in pursuing something in this area given that municipal elections late this year could change the makeup of the Board. The CEO and Board will bring this item forward at a future meeting.

**10. MEETINGS**

10.1	Regular Meeting of the Board	Tuesday, February 15, 2022 4:00 p.m. Centennial Branch
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**11. CLOSED SESSION**

None.

**12. ADJOURNMENT**

As there was no further business, the Chair of the Board declared the meeting adjourned at approximately 4:34 p.m.

The undersigned have reviewed the unapproved Minutes of the May 18, 2021 Regular Board Meeting in preparation for distribution to the Municipal Council of the Town of Fort Erie.

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Jerry McCutcheon, Chair

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Craig Shufelt, CEO