

**FORT ERIE PUBLIC LIBRARY
REGULAR BOARD MEETING
CENTENNIAL BRANCH BOARDROOM
MINUTES
June 20, 2023**

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Barb Ruegg	Ken Burden
Nick Dubanow	
Larry Graber	
Linda Hodge	
Gerard McCutcheon (Chair)	
Terry Moore	
Tricia-Lynn Pascia	
STAFF PRESENT	DELEGATIONS
Michael Schell, Acting CEO/Systems Admin	0
Ann Trudeau, Administration Assistant	

The meeting was brought to order by the Chair at approximately 4:31 p.m.

The Chair acknowledged that the land on which we gather is the traditional territory of the Haudenosaunee and Anishnaabe. This territory is covered by the Upper Canada Treaties and is within the lands protected by the “Dish With One Spoon” wampum agreement. This gathering place is home to many First Nations, Metis and Inuit peoples who continue to live here. This acknowledgement reminds us that our great standard of living is directly related to the resources and friendship of Indigenous people.

1. APPROVAL OF AGENDA

1.1 Approval of Agenda

**23-027 Moved by: Larry Graber
 Seconded by: Nick Dubanow**

That the Agenda of the June 20, 2023 Regular Board Meeting be approved as amended.

Carried

2. DECLARATION OF CONFLICT OF INTEREST

None.

3. DELEGATIONS

None.

4. CONSENT AGENDA

None.

5. BUSINESS ARISING FROM PREVIOUS MEETING

None.

6. ACTIVITY REPORT

6.1 Library Activity Report # CEOACT-23-004

23-028 **Moved by: Barb Ruegg**
Seconded by: Tricia-Lynn Pascia

That the Fort Erie Public Library Board adopts the Library Activity Report # CEOACT-23-004, June 20, 2023.

Carried

Business arising from the report:

Management will begin a complete review of the Policy and Procedure Manuals. This review will include identifying any duplication that can be streamlined and/or combined, and further to update all policies and procedures to align with the Collective agreement and applicable legislation. Draft samples of recommended revisions will be presented to the Board under Agenda Item: Policy and By-Laws.

7. NEW BUSINESS: ELECTION OF OFFICERS

7.1 Election of Officers

Acting CEO, Michael Schell conducted the Election of Officers of the Board. Mr. Schell opened the floor for nominations for the position of Chair of the Fort Erie Public Library Board.

23-029 Moved by: Terry Moore

That Larry Graber be nominated for the position of Chair.

There were no further nominations from the floor.

**23-030 Moved by: Terry Moore
Seconded by: Nick Dubanow**

That nominations for the position of Chair of the Fort Erie Public Library Board be closed.

Carried

Larry Graber was declared by acclamation, the Chair of the Fort Erie Public Library Board.

23-031 Moved by Jerry McCutcheon

That Barb Ruegg be nominated for the position of Vice Chair.

There were no further nominations from the floor.

**23-032 Moved by: Jerry McCutcheon
Seconded by: Tricia-Lynn Pascia**

That nominations for the position of Vice Chair of the Fort Erie Public Library Board be closed.

Carried

Barb Ruegg was declared by acclamation, the Vice Chair of the Fort Erie Public Library Board.

8. POLICY AND BY-LAWS

None.

9. ENQUIRIES BY MEMBERS

None.

10. MEETINGS

10.1 Regular Meeting of the Board

Tuesday, September 19, 2023
4:30 p.m. Centennial Boardroom

11. CLOSED SESSION

**23-033 Moved by: Terry Moore
Seconded by: Tricia-Lynn Pascia**

That the Fort Erie Public Library Board does now enter into Closed Session at approximately 5:15 p.m. to discuss the following:

- Legal Matter: Identifiable Individual

Carried

**23-034 Moved by: Larry Graber
Seconded by: Tricia-Lynn Pascia**

That the Fort Erie Public Library Board does now rise and reconvene from Closed Session at 5:52 p.m. with report that the former Chair proceed as directed.

Carried

12. ADJOURNMENT

As there was no further business, the Chair of the Board declared the meeting adjourned at approximately 5:52 p.m.

The undersigned have reviewed the unapproved Minutes of the June 20, 2023 Regular Board Meeting.

Larry Graber, Chair

Michael Schell, Acting CEO/Systems Admin